



**Facility**

**Name:** *YDI Reginald Chavez Head Start* **License Number:** *94621*  
**Address:** *2700 Mountain Rd. N.W, Albuquerque, NM 87104*  
**Phone:** *5052440330* **Fax:**  **E-mail:** *anlopez@ydinm.org*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *09/10/2017* **Expiration Date:** *09/09/2018*

**Capacity**

**Over Age 2:** *40* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *40*  
**Square Footage:** *0*

**Census**

**Over 2:** *0* **Under 2:** *0*

**Classrooms**

**Number of Classrooms:** *2*

**Days and Hours of Operation**

<b>Monday</b> <i>7:30 AM - 4:30 PM</i>	<b>Tuesday</b> <i>7:30 AM - 4:30 PM</i>	<b>Wednesday</b> <i>7:30 AM - 4:30 PM</i>	<b>Thursday</b> <i>7:30 AM - 4:30 PM</i>	<b>Friday</b> <i>7:30 AM - 4:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *07/19/2018* **Time In:** *1:30 PM* **Time Out:** *2:00 PM* **Purpose:** *Incident Investigation*

**Licensure**

<b>8.16.2.11 A Types of Licenses</b>	<i>Not Inspected</i>
<b>8.16.2.11 B Renewal of License</b>	<i>Not Inspected</i>
<b>8.16.2.11 D Non-transferable Restrictions of License</b>	<i>Not Inspected</i>

**Licensure (continued)****8.16.2.12 A, K, M Licensing Actions and Administrative Appeals****Non-compliance**

*The licensing department may initiate negative licensing action based on violations of regulations that place the health, safety or welfare of children at risk.*

*Corrective Action Plan*

*The licensee will [ ] to ensure correction and ongoing compliance with all licensing requirements.*

Regulation: 8.16.2.12.A.

Date to be Completed: 07/28/2018

**8.16.2.17 E, F Surveys for Child Care Facilities***Not Inspected***8.16.2.18 D Complaints***Not Inspected***8.16.2.21 A Licensing Requirements***Not Inspected***8.16.2.21 B Capacity of Centers***Not Inspected***8.16.2.21 C Incident Reporting Requirements***Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Not Inspected***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Not Inspected***8.16.2.22 C Policy and Procedures***Not Inspected***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records***Not Inspected***8.16.2.22 F Personnel Records***Not Inspected***8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Non-compliance**

*The child(ren) in the Preschool class room(s) was/were left unattended when a child left the center premises unattended.*

*Corrective Action Plan*

*Requirements for supervision of children whether inside or outside the facility will be reviewed with staff.*

Regulation: 8.16.2.23.A.9.

Date to be Completed: 07/12/2018

**8.16.2.23 A Personnel and Staffing Requirements (continued)****Non-compliance**

*In the Preschool class room(s) the staffing/child ratio was exceeded when an educator was left alone with 17 children.*

*Corrective Action Plan*

*A program will maintain staff/child ratios and group sizes at all times. Children must never be left unattended whether inside or outside the facility. Staff will be onsite, available and responsive to children during all hours of operation.*

Regulation: 8.16.2.23.A.9.

Date to be Completed: 08/18/2018

**8.16.2.23 B Staff Qualifications and Training***Not Inspected***8.16.2.23 C Staff/Child Ratios and Group Sizes***Not Inspected***Services & Care of Children****8.16.2.24 A Guidance***Not Inspected***8.16.2.24 B Naps or Rest Period***Not Inspected***8.16.2.24 C Additional Requirements for Infants and Toddlers***Not Inspected***8.16.2.24 D Diapering and Toileting***Not Inspected***8.16.2.24 E Additional Requirements for Children with Special Needs***Not Inspected***8.16.2.24 F Additional Requirements for Night Care***Not Inspected***8.16.2.24 G Physical Environment***Not Inspected***8.16.2.24 H Social-Emotional Responsive Environment***Not Inspected***8.16.2.24 I Equipment and Program***Not Inspected***8.16.2.24 J Outdoor Play Areas***Not Inspected***8.16.2.24 K Swimming, Wadding and Water***Not Inspected***8.16.2.24 L Field Trips***Not Inspected***Food Service****8.16.2.25 B Meals and Snacks***Not Inspected***8.16.2.25 C Menus***Not Inspected***8.16.2.25 D Kitchens***Not Inspected***8.16.2.25 E Meal Times***Not Inspected***Health & Safety Requirements****8.16.2.26 A Hygiene***Not Inspected*

**Health & Safety Requirements (*continued*)**

8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>Not Inspected</i>

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping	<i>Not Inspected</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>
8.16.2.29 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.29 D Water and Waste	<i>Not Inspected</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.29 F Exits and Windows	<i>Not Inspected</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Not Inspected</i>
8.16.2.29 H Safety Compliance	<i>Not Inspected</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.29 J Pets	<i>Not Inspected</i>

**Additional Comments**

*None*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

*PW*

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Surveyor: *Patricia Williams*

*Signature on file*

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Facility Representative: *Andrea Lopez*